



AIST Hardship Fund – Application Process & Criteria

The AIST Hardship Fund is open to all crew and production staff in the live event, arts, and entertainment industry in the Republic of Ireland. It is not restricted to members of the AIST. The fund is not open to students.

Applications are strictly confidential, and will be processed by a small panel, who, themselves, are not eligible to apply to the fund for assistance. At least one of the panel will be a current member of the board of the AIST, other panellists may be from other facets of the industry.

Applicants who meet the criteria will be awarded a sum up to a maximum of €500. Awards will be distributed on a first come, first served basis; there will be no assessment of need, beyond the requirement to meet the minimum criteria. Awards will be distributed until the allocation of funds are depleted for that round.

Applications will be taken in rounds, each advertised separately. Any applicant previously awarded, is not eligible to re-apply for 12 months. Each round will have a fixed allocation of funds, which, once depleted, brings to an end that round. Applications will not be held over from one round to another.

Invitations for applications for rounds, will be advertised, on AIST social media, email newsletter distribution lists; and are encouraged to be advertised by all other representative bodies, organisations, and associations in the production sector of the live event, arts, and entertainment industry. Invitations will state a date and time of the opening and closing of applications for that round. Applications outside of that window will not be eligible.

Applications must be sent via email only to aistfund@gmail.com. An automatic reply will be sent to acknowledge receipt. The time and date of the applicant's email, will dictate order of processing. The time and date of the email, must be within the advertised window for applications, to be considered. To protect the confidentiality of the process, no other forms of communication will be entertained. An automatic email reply will be sent, if an application is submitted outside of an advertised window, stating that the application is not eligible and won't be retained.

To comply with governance, transparency and CJA money laundering rules, all funds will be disbursed by EFT, and only to bank accounts held within the Republic of Ireland. It should be noted, that awards may be subject to income tax, depending on the individual's tax credits, and should be declared by the applicant.

AIST Hardship Fund – Application Process & Criteria

Applicants will be required to meet the following minimum criteria:

1. Applicant must be resident in the ROI and have a ROI bank account.
2. Applicant must work primarily in a production or crew position in the live event, arts or entertainment industry.
3. Applicant must have lost work, and provide evidence of such.

Information requested for processing: (All information submitted is strictly confidential)

- Name
- Email Address
- Phone Number
- Address (Proof of address may be requested during processing)
- Profession* (Some evidence of work history may be required during processing)
- Award amount requested (up to a maximum of €500)
- Details of Lost Work*
- Evidence of Lost Work (copies and screen grabs of text or social media messages, emails or letters are acceptable)
- Total loss of earnings*
- IBAN

* Information collected for reporting purposes, any reporting will be anonymised.